



**MINUTES - MORRO BAY CITY COUNCIL  
SPECIAL MEETING OF CITY COUNCIL**

**May 28, 2024, 3:00 p.m.  
Veterans Memorial Hall, 209 Surf St., Morro Bay, CA**

Members Present: Mayor Carla Wixom  
Council Member Zara Landrum  
Council Member Laurel Barton  
Council Member Cyndee Edwards  
Council Member Jennifer Ford

Staff Present: City Manager Yvonne Kimball  
City Attorney Chris Neumeyer  
City Clerk Dana Swanson  
Finance Director Emily Conrad  
Public Works Director Greg Kwolek  
Interim Comm Dev Director Michael Codron  
Police Chief Amy Watkins  
Fire Chief Dan McCrain  
Harbor Director Ted Schiafone  
Administrative Programs Manager Melissa Green

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**1. ESTABLISH QUORUM AND CALL TO ORDER**

Mayor Wixom called the meeting to order at 3:06 p.m. with all members present.

**2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

[https://youtu.be/LP4MkziW-bs?si=g7Mvz5B4\\_pPjlaJj&t=54](https://youtu.be/LP4MkziW-bs?si=g7Mvz5B4_pPjlaJj&t=54)

Mayor Wixom opened public comment for items on the agenda:

- Bill Luffee, Morro Bay, suggested transient occupancy tax and sales tax projections were too low and surplus was too high and that adjusting those figures would free up funds for other purposes. He also recommended the City increase funding for pavement and focus on 4 - 5 capital projects per year.
- Terry Simons, Morro Bay, was concerned the emphasis was on raising rates rather than seeking opportunities to reduce costs.
- Barry Branin, Morro Bay, questioned the continued need for the WRF surcharge.

*The public comment period was closed.*

**3. SPECIAL MEETING AGENDA ITEM(S)**

**3.a Budget Study Session - Review of Fiscal Year 2024-25 Draft Proposed Budget**

<https://youtu.be/LP4MkziW-bs?si=XakSnA1Tiaurjfgv&t=414>

Finance Director Conrad and Administrative Programs Manager Green presented the Draft Proposed FY 2024-25 Operating and Capital Budget and responded to Council inquiries.

Following discussion and consideration of Citizen Finance Advisory Committee recommendations, there was Council consensus to continue funding the Harbor Patrol Officer Reserve Program from Measure E, and to increase funding for the Annual Pavement Management Program by reallocating \$350,000 from Sidewalk Improvements and Local Roadway Safety Plan. The Council was supportive of the requested changes to full-time and part-time staffing.

Mayor Wixom adjourned the meeting at 5:17 p.m. and announced the meeting would reconvene either after the conclusion of the Regular Meeting or on Wednesday, May 29th.

Following the Regular Meeting, there was consensus to continue the Special Meeting to Wednesday, May 29th, at 4:00 p.m. at the Morro Bay Veterans Hall.

The Council reconvened on Wednesday, May 29th, at 4:03 p.m. with all members present.

[https://youtu.be/ZG0WwW2pQQM?si=PJEe\\_kRVt6-8CBfu&t=8](https://youtu.be/ZG0WwW2pQQM?si=PJEe_kRVt6-8CBfu&t=8)

Mayor Wixom reopened public comment for items on the agenda.

<https://youtu.be/ZG0WwW2pQQM?si=qlYc5QDIAIQ54Zdy&t=42>

- Terry Simons, Morro Bay, questioned available revenues to cover the \$3.5 Million annual payment for the WRF.

*The public comment period was closed.*

The Council directed staff to allocate an additional \$1 Million from Emergency Reserves to the Annual Pavement Management Program for a revised total funding of \$1.6 Million. Staff requested flexibility on the funding source and offered to bring forward a recommendation for consideration during budget adoption.

No formal action was taken by the City Council.

**4. ADJOURN**

The meeting adjourned at 5:02 p.m.

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Dana Swanson

Clerk