



AGENDA NO: 7.e

MEETING DATE: February 11, 2025

Staff Report

TO: Honorable Mayor and City Council

DATE: February 5, 2025

FROM: Yvonne Kimball, City Manager

SUBJECT: Authorize FY 2024/25 Community Grant Funds Awarded to Morro Bay Maritime Museum to be used for a Revised Project

RECOMMENDED ACTION

Review request received from the Morro Bay Maritime Museum and, pursuant to the City's Community Grant Policy adopted by Resolution No. 73-19, authorize the Morro Bay Maritime Museum to direct the \$5,000 Grant Award previously approved by City Council for paving the Kid's Cove area, rather than the original stated purpose of building a walkway.

ALTERNATIVES

The City Council may choose to withdraw the Community Grant Funds.

FISCAL IMPACT

There is no fiscal impact related to this action.

BACKGROUND/DISCUSSION

The City Council annually allocates grant funds to various community groups and organizations in accordance with the City's adopted Community Grant Policy (link provided as Attachment 3). At its October 8, 2024 meeting, the City Council adopted Resolution No. 67-24 approving Community Grant Funding for FY 2024/25, including \$5,000 to the Morro Bay Maritime Museum ("Museum").

As noted in the attached letter from Museum Board Member Ron Reisner, the project submitted in the grant application was to build a walkway through the Museum's lease extension area. However, since making that application, the Museum has turned its focus to establishing an expanded children's program and, in aid of that, intends to have pavers installed on the grounds area in the Museum's children's Kid's Cove experience area. Those grounds are currently dirt and gravel, which is not user friendly in inclement weather. The contracted cost of the paver work in the children's area is approximately \$8,000, and the Museum would be pleased if the grant funds awarded by the City could be applied to that work.

Based on the Community Grant Policy and Grant Agreement copied below, any change in the use of awarded funds must be approved by City Council.

Grant Agreement, **Section IX Terms and Amendments**, reads:

"Amendments to the terms and conditions of this agreement shall be requested in writing by the party

Prepared By: DS

Dept Review:

City Manager Review:

City Attorney Review:

desiring such revision, and any such adjustment to this Agreement shall be determined and effective only upon the mutual Agreement in writing of the parties hereto unless Amendments are made by the CITY as corrective actions under the Community Grant Policy, attached hereto as Exhibit B and incorporated herein by reference, in which case they will be adopted as ordered.

Community Grant Policy (Exhibit B), reads:

“City moneys shall be used only for the purpose and programs(s) duly authorized and in accordance with the approved budget. Any deviation from the approved program proposal may be made only with the City’s prior written approval which requires Council authority. If moneys are used outside the approved program proposal without prior written approval from the City, funds must be returned immediately to the City.”

CONCLUSION

Pursuant to the City’s Community Grant Policy adopted by Resolution No. 73-19, authorize the Morro Bay Maritime Museum to direct the \$5,000 Grant Award for paving the Kid’s Cove area, rather than the original stated purpose of building a walkway.

ATTACHMENTS

1. Morro Maritime Museum February 3, 2025 Request
2. Resolution No. 67-24
3. [Link](#) to Resolution No. 67-19 approving the Community Grant Policy