



AGENDA NO: 7.c

MEETING DATE: March 25, 2025

Staff Report

TO: Honorable Mayor and City Council

DATE: March 20, 2025

FROM: Greg Kwolek – Public Works Director

SUBJECT: Receive and File Fiscal Year 2025 Quarter 1 and Quarter 2 Water Reclamation Facility Quarterly Reports

RECOMMENDED ACTION

Receive and file the Fiscal Year (FY) 2025 Quarter 1 and 2 reports for the Water Reclamation Facility Program (WRF).

DISCUSSION

The purpose of the WRF Quarterly report is to provide project status updates on schedule, budget, key activities, and critical path items as they relate to the WRF program. The two attached quarterly reports are in a new format designed to be easy to read and transparent while still containing relevant information about the project. While the new format of the report is intended to focus on the Recycled Water project, it also contains historical information regarding budget and funding for the overall WRF Program. The FY25 Quarter 1 Report includes information on project activities between July 1, 2024, and September 30, 2024, and the FY25 Quarter 2 Report shows project activities occurring within the October 1, 2024, to December 31, 2024, period.

The Public Works Advisory Board reviewed both quarterly reports in greater detail at their regular meeting on Wednesday, March 19, 2025. The PWAB had positive feedback on the new quarterly report format and no specific feedback was offered by the PWAB for relay to the City Council at this time.

ATTACHMENTS

1. FY25 Quarter 1 Quarterly Report
2. FY25 Quarter 2 Quarterly Report

Prepared By: GK

Dept Review: GK

City Manager Review: YK

City Attorney Review: RWS