AGENDA NO: 6.e

MEETING DATE: November 12, 2025

Staff Report

TO: **Honorable Mayor and City Council** **DATE: November 6, 2025**

FROM: **Nate Stong, PE, City Engineer**

SUBJECT: **Authorize a Professional Services Agreement with Pavement Engineering, Inc. for Pavement Evaluation and Design Services for the 2026 Pavement Rehabilitation Project**

RECOMMENDED ACTION

Authorize the City Manager to execute a Professional Services Agreement with Pavement Engineering, Inc. in the amount of $343,334.00 for Pavement Evaluation and Design Services for the 2026 Pavement Rehabilitation Project.

ALTERNATIVES

City Council may direct staff not to approve the proposed contract, suggest modifications to the scope of work, or provide other direction for staff.

FISCAL IMPACT

The recommended professional services agreement with Pavement Engineering, Inc. (PEI) includes a cost proposal in the amount of $343,334.00. This will be covered in the Pavement Management Program Capital Project budget which is a combination of FY 22/23, FY23/24, and FY 24/25 approved budgets.

BACKGROUND/ DISCUSSION

The 2026 Pavement Rehabilitation Project will maintain and improve the condition of the City's roadway infrastructure. This project involves the resurfacing and repair of various streets throughout the city, focusing on extending pavement life, enhancing road safety, and improving the overall quality of our transportation network.

City staff published a Request for Proposals (RFP) on September 16, 2025, inviting qualified firms to submit proposals for pavement evaluation and design services for the project. A total of two firms submitted proposals in response to the RFP. The selection process was based on qualifications, with evaluations focused on each firm's experience, technical qualifications, and project approach. PEI was selected as the top candidate through this evaluation process.

CONCLUSION

Staff recommends the City Council authorize the City Manager to execute a Professional Services Agreement with Pavement Engineering, Inc. in the amount of $343,334.00 for Pavement Evaluation and Design Services for the 2026 Pavement Rehabilitation Project.

ATTACHMENT(S)

1. Agreement with Scope of Services and Fee Proposal

Prepared By: NLS	**Dept Review:** GK
City Manager Review: AL	**City Attorney Review:** BS