

## Overview

Completed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:15 AM

**Case Id:** 30571

**Name:** 40 Prado Homeless Services Center, CAPSLO -

**Address:** 40 Prado Road, (Additional services at 1344

---

## Overview

---



## County of San Luis Obispo

### Public Service Grants Program

*Department of Social Services  
Adult and Homeless Services Branch  
PO Box 8119  
San Luis Obispo, CA 93403-8119*

Community Development Block Grant (CDBG), Emergency Solutions Grant Program (ESG), and County General Fund Support (GFS) funding is available. [The County of San Luis Obispo 2026 Action Plan Notice of Funding Availability \(NOFA\)](#) is posted on the County's Department of Social Services - Homeless Services Division website at [slocounty.gov/HomelessServicesGrants](http://slocounty.gov/HomelessServicesGrants).

Applications for the 2026 Action Plan NOFA will be accepted until the **5:00 pm submission deadline on Friday, October 10, 2025**.

If you have any questions about the application process, please contact the Homeless Services Division directly at [SS\\_HomelessGrants@co.slo.ca.us](mailto:SS_HomelessGrants@co.slo.ca.us).

\*\*\*\*\*

For each Public Service funding source, an overview is available in the [County of San Luis Obispo 2026 Action Plan Notice of Funding Availability \(NOFA\)](#). These overviews include program descriptions, federal award information, eligible applicants, eligible activities, eligible beneficiaries, and reporting requirements:

- Section I.C for Community Development Block Grant (CDBG) Overview
- Section I.D for Emergency Solutions Grant Program (ESG) Overview
- Section I.G for General Fund Support (GFS) Overview

\*\*\*\*\*

Please note that all documents uploaded into this application **must be less than 100 MB in file size**. We cannot accept documents via email or through another platform, such as Dropbox or Google Drive. Applicants may split larger documents into multiple smaller files, label them appropriately with “part X of X” and then upload them directly into this application.

**Do not upload password-protected documents into this application.** All password-protected documents will be removed during threshold review. This may negatively impact scoring of your application.

## A. Applicant Information

Completed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:15 AM

Case Id: 30571

Name: 40 Prado Homeless Services Center, CAPSLO -

Address: 40 Prado Road, (Additional services at 1344

---

### A. Applicant Information

---

Please provide the following information.

#### PRIMARY APPLICANT INFORMATION-LEAD AGENCY

##### A.1. Organization Name

Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO)

##### A.2. Type of Organization

Non-Profit

##### A.2.a. Define Other:

##### A.3. Please upload the following documentation:

**Proof of Active SAM.gov Registration \*Required**

SAM-CAPSLO Registration 25-26 screenshot.jpg

##### A.3.a UEI Number: For more information, visit [SAM.GOV](https://sam.gov)

GBL8FWWWCLC5

##### A.4. Address

1030 Southwood Drive San Luis Obispo , CA 93401--5813

##### A.5. Is the organization faith based?

No

##### A.6. Date of Incorporation

12/09/1965

##### A.7. Please upload the following documentation:

**Incorporation Documents \*Required**

Articles of Incorporation.pdf

**Organization Mission Statement \*Required**

CAPSLO Mission Statement.pdf

Printed By: Donna Hawkins on 10/13/2025

**General Liability Insurance \*Required**

25-26 Cert of Liability Insurance.pdf

**A.8. REQUIRED ACKNOWLEDGEMENT OF INSURANCE REQUIREMENTS. Has your organization read and understood the insurance requirements listed in [“CDBG Example Exhibit D-General Conditions”](#)?**

Yes

**A.9 Annual Operating Budget**

\$111,548,450.00

**A.10 Number of Paid Staff**

984

**A.11 Number of Volunteers**

1,334

**CONTACT INFORMATION**

**A.12 Contact Person Name**

Elizabeth "Biz" Steinberg

**A.12a. Contact Person Title**

Chief Executive Officer

**A.12b. Phone Number**

(805) 544-4355

**A.12c. Email**

esteinberg@capslo.org

## B. Applicant Capacity

Completed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:15 AM

**Case Id:** 30571

**Name:** 40 Prado Homeless Services Center, CAPSLO -

**Address:** 40 Prado Road, (Additional services at 1344

---

## B. Applicant Capacity

---

Please provide the following information.

### **B.1. Describe the organization's history of receiving and managing grants from County/State/Federal sources.**

Since its inception in 1965, CAPSLO has received and successfully managed a variety of grants that address the unmet needs of low-income individuals and families: County - Includes but is not limited to over 20 years of funding from CBO/PHG, DSS, and CDBG funding (since 2002), as well as funding from ESG (since 2004), General Fund Support (since 2012), and more recently, Continuum of Care, CESH, and PLHA grants. State - Includes but is not limited to Office of Emergency Services, Office of Child Abuse Prevention, and Community Services Block Grant funding, which designates CAPSLO as a Community Action Agency. Federal - The majority of CAPSLO's funding comes from the Office of Head Start, which the agency has been receiving since 1965. For over 20 years we've also received funding from the Area Agency on Aging and Low-Income Home Energy Assistance Program (LIHEAP). In 2017, CAPSLO was awarded a Federal Substance Abuse and Mental Health Services Administration (SAMHSA) grant for providing services to dual-diagnosed, chronically homeless individuals in its SLO-Hub program, which was awarded another five-year term in 2024.

### **B.2. Describe how the organization participates in HMIS, Coordinated Entry, and the San Luis Obispo County Continuum of Care.**

CAPSLO is the management entity for the San Luis Obispo (SLO) County Continuum of Care (CoC) Coordinated Entry System (CES), and has served as the management entity since 2016. In FY24, the CES finalized its system transition from CAPSLO's Client Track database to the CoC's HMIS, Clarity, enabling more effective data sharing and improved program alignment. CAPSLO participated in the implementation of a centralized Housing Referral system, previously managed separately by housing providers. Housing inventory is now fully integrated into CES, which also integrated the Veterans by Name list into the Community Queue to better coordinate placements with veteran-serving providers. Additionally, CAPSLO is leading the CES implementation of an Emergency Shelter Queue for Individuals and an Emergency Shelter Queue for Families, which launched in FY25 to enhance access to shelter placements through a consistent and fair process, and the initiation of the new CES Data Management Plan. Coordinated Entry has been partnering with CAPSLO shelter staff to configure an "inventory model" that represents each bed in CAPSLO's Housing Focused Shelter Program (HFSP) and night-by-night shelter programs in Clarity, allowing those units to receive referrals. This past year, CAPSLO employed two additional staff to better fulfill the CES's needs, in addition to the CES Program Manager. These new roles increased the CES's capacity to coordinate assessments, manage referrals, and support cross-agency collaboration. CAPSLO worked closely with the SLO CoC to establish the first officially designated CES Oversight Committee, which will include CAPSLO and representatives from other agencies, housing developers, the local public housing authority, and individuals with lived experience, strengthening system accountability and transparency.

### **B.3. Briefly describe your organization's auditing requirements (as outlined in [2 CFR § 200.500](#) and [24 CFR § 5.801](#)), including those for the proposed project.**

CAPSLO undergoes an agency-wide, rigorous audit process annually by the firm of Brown Armstrong Certified Public Accountants. The process includes inquiry and observation to understand and evaluate CAPSLO's internal controls, confirmations, interim testing and compliance audits, and substantive procedural analysis. Critical audit areas include compliance with federal and state awards, expenses for program and support services, accounts payable and accrued

Printed By: Donna Hawkins on 10/13/2025

5 of 18

liabilities, program revenue and unearned deferred revenue, cash, property and equipment, and long-term debt. A summary of the audit is formally presented by Brown Armstrong to both the Audit and Finance Committees of the Board, as well as the full Board of Directors and senior management. Additionally, CAPSLO Homeless Services staff participate in County of San Luis Obispo CDBG and other HUD program reviews and desk audits as required.

**B.3.a. Please upload your organization's Most Recent Financial Audit.**

 **Most Recent Financial Audit \*Required**

Audit 2024.pdf

**B.4. Describe the organization's experience delivering related programs/projects.**

For decades, CAPSLO has operated the largest homeless services team and sheltering programs in the county. Currently, 40 Prado Homeless Services Center (HSC) is the only shelter in the county offering nightly emergency shelter beds, which is crucial because the average waiting time for a shelter bed in 90-day programs is between 60 to 90 days. Our program serves those who might be ideal 90-day shelter clients, but there is no available bed for them between the time they identify the need and can be enrolled. We also don't have an upper threshold for duration in our Housing Focused Shelter Program (90-day), unlike other programs in our county. We will continue to provide shelter to individuals and families for as long as they remain engaged with our case management services beyond the initial 90 days. 40 Prado HSC is a low-barrier shelter, and we will take individuals that other shelters in the county will not serve. CAPSLO has taken the lead in pioneering many collaborative and innovative projects to address unmet needs for the homeless, working with other homeless-serving agencies. CAPSLO initiated the Recuperative Care Program, providing respite care and medical case management for medically fragile homeless individuals released from local hospitals, while the Warming/Cooling Center operations as well as the Rotating Safe Parking have expanded as their own grant-funded programs. The SLO-Hub program for dually diagnosed homeless individuals is in its second, five-year SAMHSA grant award. As the number of unsheltered individuals has increased in the county, so has CAPSLO's outreach team increased in size and scope.

**B.5. How will you document and maintain income status or presumed benefit status of each beneficiary?**

CAPSLO's Homeless Services Division uses two databases, the county's HMIS (Clarity), which is now CAPSLO's Homeless Services Division's primary database, and CAPSLO's agency-wide database, Client Track, to track CAPSLO clients across all its programs, and also for SLO-HUB and Recuperative Care additional client data. CAPSLO documents and maintains the income and benefit status of each client with the CES intake form, which is then stored digitally in the Client Track database. Income verification for CDBG/ESG beneficiaries is provided in accordance with 24 CFR Part 5. CAPSLO's Client Track is an advanced case management system that is used to collect and manage client data associated with assessments on and referrals for individual clients. CAPSLO uses the program for client file management, case management coordination, and service reporting. Both systems keep and store client files such as demographic data, family information, attendance, services accessed, individual daily client activities and incidents, services provided, meals, and referrals. All client information is stored in Client Track's secure cloud-based system to ensure confidentiality.

**B.6. Briefly describe your agency's record keeping system with relevance to the proposed project.**

As described above, CAPSLO participates in the county's HMIS as required, and also utilizes its own database, Client Track, to collect client data that does not require HMIS entry, such as the CenCal-funded Recuperative Care Program, and SLO-Hub. Both systems keep and store client files such as demographic data, family information, attendance, services accessed, individual daily client activities and incidents, services provided, meals, and referrals.

**B.7. Identify all budgeted funds for project related costs. Include leveraged funding to exhibit financial sustainability**

Printed By: Donna Hawkins on 10/13/2025

6 of 18

**of the project beyond the grant term if awarded.**

Approximately 54% of CAPSLO Homeless Services' Division \$2.3 million 2024-25 budget was received from various local government grants; the remainder was private donations, Friends of 40 Prado fundraising, and corporate giving. A \$5 million grant from the Day One Foundation was received in 2022 but is restricted for housing families, who comprise a small percentage of all shelter clients, leaving a gap for shelter operations. CAPSLO struggles with sustaining the growing operations of the Prado Homeless Services Center. With an increase in homelessness, donor fatigue and donor competition among homeless-serving agencies, sustaining funding for homeless services operations is a significant challenge.

**B.8. REQUIRED ACKNOWLEDGEMENT FOR FEDERAL GRANTS OR CONTRACTS. Does your organization certify that, if awarded funds, it will comply with the requirements as shown on ["CDBG Example D-General Conditions"](#) and ["CDBG Example Exhibit E-Special Conditions"](#)?**

Yes

**B.9. Does your organization comply with the Generally Accepted Accounting Principles (as outlined in [2 CFR § 200](#))?**

Yes

## C. Proposed Project & Project Details

Case Id: 30571

Name: 40 Prado Homeless Services Center, CAPSLO -

Address: 40 Prado Road, (Additional services at 1344

Completed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:16 AM

---

### C. Proposed Project & Project Details

---

Please provide the following information.

#### C.1. Name of Proposed Project

40 Prado Homeless Services Center

#### C.2. Project/Program Address

40 Prado Road (Additional services at 1344 Nipomo Street, and 265 South Street, SLO) San Luis Obispo, CA 93401--5813

#### C.3. Areas Served-Select all that apply

- City of Arroyo Grande
- City of Atascadero
- City of Grover Beach - Not eligible for CDBG or ESG
- City of Morro Bay
- City of Paso Robles
- City of Pismo Beach
- City of San Luis Obispo
- Unincorporated Community

Name of Unincorporated Community:

- Countywide

#### C.4. Provide a brief narrative of the proposed project, including projected outcomes:

The 40 Prado Homeless Services Center (Prado HSC) in SLO offers an Access Center and emergency shelter services, meals, showers, health screenings at the CHC on-site clinic, behavioral health services from the county's mobile van, services to dual-diagnosed individuals, recuperative care for those recently released from the hospital, a Warming/Cooling Center during inclement weather, a Safe Parking program, animal kennels, a community garden, laundry, internet access, and a mail and message center to facilitate job and housing searches. Case managers and staff assist clients in creating individualized housing plans with set goals and objectives to obtain housing and self-sufficiency. CAPSLO operates the largest shelter program in SLO County, frequently providing shelter for 130-150 households per night through hoteling, shelter beds at Prado HSC, the Overflow, Safe Parking and Warming/Cooling

Printed By: Donna Hawkins on 10/13/2025

8 of 18

Center Programs. With its new Housing Focused Shelter Program (90-day program), CAPSLO was able to house 221 participants in the 24-25 fiscal year. We project that 250 will be housed, and 1,200 sheltered in 2026-2027.

**C.5. For proposed projects serving individuals at risk of or experiencing homelessness, upload your organization's HUD Annual Performance Report (APR) or CE APR generated from HMIS for the previous 12-month period. The report should be run for a single project type and correspond to the project type (Emergency Shelter, Street Outreach, etc.) for which you are applying. This information will be used by the grant review committee to assess past performance, outcomes, and alignment with funding priorities. Please be sure to not include any Client PII, including Clarity ID, along with the reports. Many review committee members will not be HMIS users.**

**If your organization does not currently have a project in HMIS, please provide a comparable performance report that includes outcome data and performance metrics relevant to your proposed project type.**

**For guidance on how to run reports in HMIS, please visit the [HMIS Knowledge Base](#).**



**HUD Annual Performance Report (APR)**

CAPSLO APR Access Center 09.01.2024 to 09.01.2025.pdf

CAPSLO APR Entry Exit Shelter Programs 09.01.2024 to 09.01.2025.pdf

CAPSLO APR Night by Night Shelter Programs 09.01.2024 to 09.01.2025.pdf

**C.6. What is the level of need for this activity within SLO County? Please include data to support your answer.**

San Luis Obispo County consistently ranks among one of the most expensive areas to live in the nation, with the current median home cost at \$1,000,000, while the median household income is \$98,312 annually. United Way's 2025 Real Cost Measure shows a combined income of \$107,098 is necessary for a family comprised of two adults and two children to meet basic needs, and two adults would need to work three minimum wage jobs to earn \$93,000 per year. In SLO County, 31% of households live below the Real Cost Measure. The rental vacancy rate has fluctuated between 2-5% over the last ten years, making affordable rentals scarce, and causing even more families to be extremely cost-burdened, or doubling/tripling up to pay rent. CAPSLO's Prado Homeless Services Center (Prado HSC) routinely assists over 1,600 unhoused individuals per year. The 2024 San Luis Obispo County biennial Point-in-Time homeless enumeration report, The San Luis Obispo Community Report, showed 1,175 homeless individuals in San Luis Obispo County in January 2024. Of those, 800 were unsheltered, living on the streets, in encampments, or in vehicles. Of those who were unsheltered, 28.8% reported behavioral health illnesses, and 34.3% reported Substance Use Disorder. When asked about their obstacles to housing, 25.8% reported physical impairments, 8.8% reported medical issues, and 33.6% reported psychiatric impairment. The county's overnight shelters are filled to capacity every night, and families with children are given priority to beds. Those living at and below the poverty level are the most affected, as the cost of Fair Market Value housing far exceeds their income.

**C.7. Please upload a timeline for key steps of project implementation.**



**Timeline \*Required**

CAPSLO Milestone Timeline 26-27.pdf

**C.8. Is this effort new, continuing, or expanding? Please describe.**

This effort is all three: continuing, expanding, and new. CAPSLO will be continuing its Housing-Focused Shelter

Program (HFSP) and a 90-Day bed program, which was launched last year. This housing-first model is focused on connecting clients to housing through rapid engagement with Housing Navigation and problem-solving services. These supplemental services are provided to all participants in the shelter program. Those participating in the HFSP are focused on securing housing, working with their assigned Housing Navigators and Homeless Services Workers to address any obstacles they encounter in their stay at Prado HSC, finding steady employment and/or income, and obtaining all necessary documents for housing. Having a secure place to sleep each night allows clients to better focus on working with their Case Manager and Housing Navigator, who assists clients in developing a housing plan. If appropriate, 30-day extensions are approved for clients who are unable to meet with a Housing Navigator or for those who need more time to secure housing, but have been following through with program requirements. This new system consists of 89 individual and 28 family beds, with 10 of the beds serving as night-by-night shelter beds that can either be filled by the community (for example, CAT teams, Mobile Crisis Units, and hospitals), and 12 Recuperative Care program beds (serving individuals who have recently been discharged from hospitals and would otherwise recover on the street). Participants who are only receiving Access Center services (formerly Day Center) are now able to stay at Prado HSC until 4 pm and are provided with a community dinner. CAPSLO expanded its Street Outreach program by securing a downtown office rented from St Stephen's Episcopal Church, from which additional outreach staff can be rapidly deployed. As 40 Prado HSC accommodates more and more clients, CAPSLO has added more staff, but lacks additional office space at 40 Prado HSC. Other outreach staff are now using CAPSLO offices on South Street as a base. With full funding, Prado HSC could expand its overflow program, adding an additional 10 beds for the community on any given night. This is critical, as Prado HSC will be the only provider in the entire county offering night-by-night emergency shelter beds, providing a life-saving service for the unhoused community. Often, individuals and families have to wait between 60 and 90 days for a shelter bed in the Prado HSFP or the 90-day programs of ECHO or 5CHC. Night-by-night shelter beds give individuals and families access to shelter while they are awaiting enrollment in a longer-term emergency shelter program. With an increased capacity of 40 beds, 40 Prado HSC is operating an expanded Warming Center program, which now operates year-round and is dependent only on the weather, not the time of year. New this year is the Overnight Parking program throughout six rotating sites in the City of San Luis Obispo. CAPSLO will also begin offering a Warming Center in Morro Bay once a location is secured, and in the meantime, outreach workers are connecting Morro Bay homeless residents to services at 40 Prado HSC. Another new service is the County's behavioral health mobile clinic, which will visit 40 Prado HSC twice weekly.

**C.9. Describe how the project will align with a (or multiple) Line(s) of Effort to support the [San Luis Obispo Countywide Plan to Address Homelessness \(2022-2027\)](#).**

LOE1: Create affordable and appropriately designed housing opportunities and shelter options for underserved populations – With the increasing number of unhoused individuals in SLO County, the Prado Homeless Services Center (HSC) is now at capacity every night. Families are given shelter priority or individuals, but families are approximately only 20% of shelter participants. Prado HSC continues to be the largest shelter program in SLO CoC, providing emergency shelter for 1,214 non-duplicated individuals in SLO County in FY 24-25, and is currently the only shelter in the county offering nightly emergency beds. LOE 2: Focus efforts to reduce or eliminate the barriers to housing stability for those experiencing homelessness or at risk of homelessness, including prevention, diversion, supportive services, and housing navigation efforts - At CAPSLO, case managers and housing staff assist clients in creating individualized plans with set goals and objectives to obtain housing and self-sufficiency. They screen clients to establish which individuals have the greatest need. For eviction prevention assistance, clients must provide proof of emergency need, participate in the Case Management program and show that they can afford the monthly rent once housed. Case managers continue to work with their housed clients for six months after placement, further supporting their success. LOE 3: Improve and expand data management efforts through HMIS and coordinated entry system to strengthen data-driven operational guidance and strategic oversight. CAPSLO was involved with the County in replacing the HMIS data system. The CES implemented a new Community Queue, so that any CoC participating agency can place an individual on the list for the next available housing opportunity. LOE4: Create, identify, and streamline

funding and resources - CAPSLO is utilizing CenCal Health funding through CalAIM for Enhanced Case Management and Recuperative Care. In addition, CAPSLO received private funding for homeless families with children. LOE5: Strengthen Regional Collaboration – CAPSLO’s long-standing tradition of partnering with organizations to enhance and not duplicate services aligns with LOE5. CAPSLO routinely works with other organizations including those within the SLO Supportive Housing Consortium, and actively coordinates with the partner organizations that provide permanent housing. CAPSLO staff identify the best options for the most complicated and challenging situations presented and most often this includes extensive partnerships with other organizations. In its strategic planning process, CAPSLO is intentionally aligning with the San Luis Obispo Countywide Plan to Address Homelessness, 2022-2027. LOE6: Build public engagement through information-sharing and partnership - Monthly Town Hall sessions are being held at Prado HSC, allowing clients to ask questions, air concerns, and provide input. Whenever possible, CAPSLO incorporates peer leadership, especially in outreach activities.

**C.10. Select all population(s) expected to be served through this project:**

- Adults with children
- Adults without children
- Elderly/Senior
- Parenting Youth
- Persons Experiencing Chronic Homelessness
- Persons At Risk of Homelessness
- Veterans
- Domestic Violence Survivors
- Persons with Disabilities
- Unaccompanied Youth (under 25 years of age)
- Individuals with Co-occurring Disorders (Substance Use and Mental Health)
- Low – Moderate Income Persons or Households

**C.11. How does your program/service complement and collaborate with existing efforts in the County? Describe how the program/project will increase capacity of services/housing for persons experiencing homelessness and at-risk persons in the County.**

CAPSLO has a long-standing tradition of partnering with organizations to enhance, not duplicate, services. With the commitment to providing participants with easier access to care, CAPSLO has worked diligently to collaborate with service providers to bring necessary services on-site. As previously noted, CAPSLO is the Lead Agency in Coordinated Entry and frequently contracts with ECHO and 5CHC. CAPSLO's commitment to and role within CES has allowed it to align programming changes with the strategic goals of the SLO CoC. Specifically, CAPSLO created a universal intake process in HMIS for CES and has increased its CES enrollments by over 100% in the first half of the CES grant year. More specifically to this proposed program, CAPSLO operates the largest shelter program in SLO County, frequently providing shelter for 130-150 households nightly through hoteling, shelter beds at Prado HSC, and the Overflow and Warming Center Programs. Without proper funding, this critical resource will not be able to continue to operate at capacity and will increase the number of households experiencing unsheltered homelessness in SLO CoC.

**C.12. Describe any consultation with local jurisdictions to gain support for the project.**

CAPSLO Homeless Services Division works with the cities of Morro Bay and San Luis Obispo to support their efforts in addressing homelessness. The City of San Luis Obispo, in addition to its CDBG allocation, also supports homeless services operations through its General Fund Support for Safe Parking, Warming Center, hotel vouchers, and outreach for the Bob Jones Bike Trail, as well as homeless prevention through the Human Relation Commission's Grants-in-Aid. As previously stated, CAPSLO is currently working closely with City of Morro Bay staff to secure a location for a Warming Center.

**C.12a. Please attach any letters of support or commitment from local governments or community partners.**

**Letters of Support \*Required**

CAPSLO - City of SLO Letter of Support 2025.pdf

**C.13. Name partner agencies as applicable and describe how they will be participating in the delivery of the proposed activity.**

**C.14. Indicate the predicted, unduplicated performance outcome listed below:**

Population	Number of Individuals Served	Number of Households Served
Number of unsheltered persons to become sheltered	530	472
Number of people experiencing homelessness to be entering permanent housing	225	191
Number of people experiencing Chronic Homelessness served	598	591
Number of persons At-Risk of Homelessness served	144	134
Number of Unaccompanied Youth served	0	0
Number of Youth At-Risk of Homelessness served	91	91
Number of persons in families with children served	167	58
Total	1,755	1,537

## D. Funding & Eligible Activities

Completed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:16 AM

Case Id: 30571

Name: 40 Prado Homeless Services Center, CAPSLO -

Address: 40 Prado Road, (Additional services at 1344

---

### D. Funding & Eligible Activities

---

Please provide the following information.

#### D.1. Total Funding Requested

\$429,261.00

D.1a. Please upload a Budget & Budget Narrative for the project for which you are applying. The budget narrative should include FTEs to be provided. Please include the value of any matching funding. Project budget must include committed and anticipated funding for total project cost--not just for funding requested in this application.



[Budget and Budget Narrative](#) \*Required

CAPSLO CDBG-ESG-GFS 26-27 Budget & Narrative.pdf

#### D.2. Are you requesting CDBG funds?

Yes

#### D.2a. Amount of CDBG funds requested:

\$117,981.00

#### D.2.b. Please indicate the amount you are requesting for each jurisdiction:

Jurisdiction	Amount
Arroyo Grande	\$0.00
Atascadero	\$0.00
Morro Bay	\$9,639.00
Paso Robles	\$0.00
Pismo Beach	\$0.00
San Luis Obispo	\$79,025.00
County	\$29,317.00
<b>TOTAL</b>	<b>\$117,981.00</b>

#### D.2c. Estimated number of unduplicated persons to benefit from CDBG funds:

1,755

#### D.2d. Estimated number of unduplicated households to benefit from CDBG funds:

1,615

D.2.e. Please select the national objective that best applies to the proposed project. Please refer to "[Basically CDBG](#)" or the "[CDBG Guide to National Objectives and Eligible Activities](#)" for more information regarding CDBG national objectives.

Printed By: Donna Hawkins on 10/13/2025

13 of 18

Low Moderate Income

**LOW/MODERATE INCOME: Select which criteria the proposed project intends to qualify under to meet the Low/Moderate Income objective.**

Low/Moderate Income Clientele

**D.2.f. Identify all eligible activities that apply to the proposed project:**

- Public Services -General**
- Operating Costs of Homeless/AIDS Patients Programs**
- Senior Services**
- Handicapped Services**
- Legal Services**
- Youth Services**
- Transportation Services**
- Substance Abuse Services**
- Services for Battered and Abused Spouses**
- Crime Awareness or Neighborhood Cleanups**
- Fair Housing Activities**
- Tenant/Landlord/Housing Counseling**
- Child Care Services**
- Health Services**
- Services for Abused and Neglected Children**
- Mental Health Services**
- Job Training and Job Placement Services**
- Subsistence Payments, Homeless Assistance, Rental Housing Subsidies or Security Deposits**
- Assistance to microenterprises (technical assistance, business support services, and other similar services to owners of microenterprises or persons developing microenterprises)**

**D.2.g. Explain how the proposed project meets the selected National Objective:**

The proposed project meets the National Objective because 100% of the beneficiaries of the proposed activities will be Low/Moderate income persons. The specific group of persons the proposed project will serve are homeless persons. CAPSLO requests documentation of family/individual income for clients of the 40 Prado Homeless Services Center. This meets the CDBG primary National Objective, since more than 70% of funds received will be expended on activities that benefit Low/Moderate income clients.

**D.2h. Will the services offered by your organization increase or expand as a result of CDBG assistance?**

Yes

**D.2i. Explain how your services will increase or expand as a result of CDBG assistance:**

CAPSLO expanded its Street Outreach program by securing a downtown office rented from St Stephen's Episcopal Church, from which additional outreach staff can be rapidly deployed. As 40 Prado HSC accommodates more and more clients, CAPSLO has added more staff, but lacks additional office space at 40 Prado HSC. Other outreach staff are now using CAPSLO offices on South Street as a base. With an increased capacity of 40 beds, 40 Prado HSC is operating an expanded Warming Center program, which now operates year-round and is dependent only on the weather, not the time of year. New this year is the Overnight Parking program throughout six rotating sites in the City of San Luis Obispo. CAPSLO will also begin offering a Warming Center in Morro Bay once a location is secured, and in the meantime, outreach workers are connecting Morro Bay homeless residents to services at 40 Prado HSC. Another new service is the County's behavioral health mobile clinic, which will visit 40 Prado HSC twice weekly.

**D.2j. Describe how the project will directly benefit the populations identified.**

The 40 Prado Homeless Services Center directly benefits low-income and very low-income populations who are homeless by providing shelter, providing basic needs such as showers and meals, and engaging them in a partnership with community outreach programs to set them on a path to housing. CAPSLO's system of diversion and case management ensures that homeless individuals across the county are connected to social security benefits, physical and behavioral health care, community resources, available employment training and workforce development programs, and other supportive services that promote long-term health and housing stability.

**D.3. Are you requesting ESG funds?**

Yes

**D.3a. Amount of ESG funds requested:**

\$135,680.00

**D.3b. Please upload your ESG Policies and Procedures for each activity for which you are applying.**

ESG Policies and Procedures **\*Required**

CAPSLO HCD Approved Policies & Procedures.pdf

**D.3.c. Identify all eligible activities and their amounts that apply to the proposed project:**

Eligible Activities	Amount	Approximate Persons Served
Emergency Shelter	\$135,680.00	1,755
Street Outreach	\$0.00	0
Rapid Re-Housing	\$0.00	0
Homelessness Prevention	\$0.00	0
HMIS	\$0.00	0
<b>TOTAL</b>	<b>\$135,680.00</b>	<b>1,755</b>

**D.3.d. ESG Matching Funds (1:1 Match Required)**

Funding Source	Amount
----------------	--------

Private Donations	\$135,680.00
<b>TOTAL</b>	<b>\$135,680.00</b>

**D.4. Are you requesting General Fund Support funds?**

Yes

**D.4a. Amount of GFS funds requested:**

\$175,600.00

**D.4b. Identify all eligible activities that apply to the proposed project:**

	<b>Amount</b>	<b>Approximate Persons Served</b>
Emergency Shelters	\$175,600.00	1,755
Safe Parking	\$0.00	0
Essential Services for Persons Experiencing Homelessness	\$0.00	0
Warming Centers	\$0.00	0
Street Outreach	\$0.00	0
Tenant Based Rental Assistance-TBRA	\$0.00	0
<b>TOTAL</b>	<b>\$175,600.00</b>	<b>1,755</b>

## E. Supplemental Documents

Completed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:16 AM

**Case Id:** 30571

**Name:** 40 Prado Homeless Services Center, CAPSLO -

**Address:** 40 Prado Road, (Additional services at 1344

---

### E. Supplemental Documents

---

Please note that all documents uploaded into this application **must be less than 100 MB in file size**. We cannot accept documents via email or through another platform, such as Dropbox or Google Drive. Applicants may split larger documents into multiple smaller files, label them appropriately with "part X of X" and then upload them directly into this application.

**Do not upload password-protected documents into this application.** All password-protected documents will be removed during threshold review and this may negatively impact scoring of your application.

---

### Documentation

**Please upload any other documentation that should be considered during review of your application. Multiple files may be uploaded if needed.**

---

Supplemental Documentation

*\*\*No files uploaded*

## Submit

Completed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:17 AM

**Case Id:** 30571

**Name:** 40 Prado Homeless Services Center, CAPSLO -

**Address:** 40 Prado Road, (Additional services at 1344

---

## Submit

---

Please provide the following information.

The applicant certifies that all information contained in this application, and supporting documentation, given for the purpose of obtaining assistance, is true and complete to the best of the applicant's knowledge.

I hereby certify that our organization has complied with all applicable laws and regulations pertaining to the application and is an eligible applicant for the requested funding. The organization proposes to provide the program services or complete the project identified in this application. If this application is approved and this organization receives the requested funding this organization agrees to adhere to all relevant Federal, State, and local regulations and other assurances as required by the County.

I hereby certify that the organization is fully capable of fulfilling its obligation under this application, as stated herein.

I further certify that the information provided in this Funding Application is correct, accurate, and complete.

In addition, the content of the application shall be incorporated as part of the written agreement and, as such, will be used to monitor performance. Activities, commitments, and representations described in the written agreement that are not subsequently made a part of the program/project as funded shall be considered a material contract failure and may result in a repayment of all awarded funds and/or suspension from participation in future funding rounds.

### Authorized Representative Signature

Elizabeth "Biz" Steinberg

*Electronically signed by [planning@capslo.org](mailto:planning@capslo.org) on 10/10/2025 10:17 AM*

### Authorized Representative Title

Chief Executive Officer