



AGENDA NO: 8.a
MEETING DATE: October 14, 2025

Staff Report

TO: Honorable Mayor & City Council **DATE:** October 6, 2025
FROM: Dana Swanson, City Clerk
SUBJECT: Advisory Board Interviews and Citizens Oversight/Finance Advisory Committee Appointment

RECOMMENDED ACTION

Conduct interviews and make an appointment to fill an unscheduled vacancy on the Citizens Oversight/Finance Advisory Committee (“CFAC”) and extend the term end date to January 31, 2028.

ALTERNATIVES

The Council may choose not to fill the vacancy and direct staff accordingly.

BACKGROUND/DISCUSSION

On August 27, 2025, Sarah Love announced she and her husband are moving to Cayucos, thereby resigning her seat on the CFAC which requires all members to be residents and registered voters in the City of Morro Bay. Notices the City was accepting applications to fill this unscheduled vacancy were placed on the City website and “e-notification” service, published in the Estero Bay News, listed in the annual Local Appointments List (Maddy Act Notice) posted in the City Hall and Library kiosks, and distributed via City’s Facebook page. Two applications were received during the September 5 – October 3, 2025 recruitment period.

The following individuals submitted applications (Attachment 1) for consideration by the City Council.

1. Barry Branin
2. Michael Jones

The current makeup of the CFAC provides three of the five members’ terms expire January 31, 2026, including the seat recently vacated by Sarah Love. It is not recommended to have a majority of the members term out at once, so staff recommends extending the term for this unscheduled vacancy to January 31, 2028, so the newly selected member serves at least two full years and to balance out the term end dates for this Committee.

	<u>Appointed</u>	<u>Expires</u>
Michael Erin Woody	02-01-22	01-31-26
Brian Dorfman	05-09-23	01-31-26
Jean Johnson	02-01-23	01-31-27
Stephen Peck	02-01-23	01-31-27
Vacant		01-31-26

Prepared By: DS Dept Review: _____
City Manager Review: AL City Attorney Review: BS

Following interviews, the Council may make the appointment either by motion, second and voice vote or the Council may vote by written ballot with the results announced and each vote read into the record by the City Clerk.

ATTACHMENTS & REFERENCE DOCUMENTS

1. Applications
2. [Link](#) to current Local Appointment List
3. [Link](#) to Advisory Body Handbook & By-laws
4. [Link](#) to Council Policies & Procedures Manual