



AGENDA NO: 7.b

MEETING DATE: March 12, 2024

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** March 4, 2024

**FROM:** Lori Stilts, Harbor Business Coordinator

**SUBJECT:** Update to the Harbor Department Rules and Regulations, Section 9, to align with the City's Skiff Storage Fee established in the City's Master Fee Schedule

## RECOMMENDED ACTION

Adopt Resolution No. 17-24 updating the Harbor Department Rules and Regulations to align with the City's current adopted Master Fee Schedule for Skiff Storage Fee.

## ALTERNATIVES

There are no alternatives being offered.

## FISCAL IMPACT

An estimated \$12,500 additional annual revenue to the Harbor fund for skiff storage tie-up when the program is fully implemented.

## BACKGROUND

On August 4, 2022, Harbor Advisory Board (HAB) was asked to provide feedback regarding implementation of the new Skiff Storage Program. The HAB staff report noted, there are approximately 75 skiffs, dinghies, tenders, rowboats canoes and kayaks (hereinafter "skiffs") collectively berthed and/or stored at the City-managed facilities of the Beach Street slips, Dunes Street slips, three street-end docks, Tidelands dock and the Launch Ramp slips, with the vast majority of those at Tidelands and Launch Ramp. In addition, approximately 175 more skiffs, (primarily canoes and kayaks) are stored on Oyster Beach.

Due to the extensive amount of time that Harbor Patrol Officers and administrative staff spend policing and managing these skiffs, the costs to repair and maintain those facilities due to skiff user wear and tear, the limited amount of space available for skiffs had become overcrowded and there was no cost-recovery method for the Harbor Department to recoup the commensurate costs associated with skiff management. In Fiscal Year 23-24 a new Skiff Storage Fee was established in the Master Fee Schedule. This fee, and a commensurate management program, provides a mechanism for the Department to both recover its management costs while providing an enforceable program by which to manage the limited spaces available for those it was intended to serve.

At that meeting it was noted that the Harbor Department Rules and Regulations would need to be updated to not conflict with the new Skiff Storage Fee being proposed.

Prepared By: LS

Dept Review: \_\_\_\_\_

City Manager Review: YK

City Attorney Review: CFN

On April 12, 2023, the new Skiff Storage fee of \$100 per year was approved by City Council and adopted on the City's FY 23-24 Master Fee Schedule.

### **DISCUSSION**

To further implement the program, staff recommends the following language be removed from **Section 9. Storage and Securing of Vessels**, of the Harbor Department Rules and Regulations as not to conflict with the new Skiff Storage Program fee that is currently on the City's Master Fee Schedule.

*Each City mooring holder may berth one tender or skiff (as defined by the Harbor Department) in this manner at no charge. Other users may store tenders skiffs or dinghies on City docks at designated locations with the prior approval of the Harbor Department at a fee of \$1.00 per day.*

### **CONCLUSION**

Staff has finalized the skiff storage tie-up policy and agreement and expect full implementation of the skiff storage program for mooring holders using City facilities starting July 1, 2024 along with the \$100.00 annual fee. The skiff storage program for Oyster Beach is estimated to be implemented this fall.

### **ATTACHMENTS**

1. Resolution No. 17-24
2. Harbor Rules and Regulations with recommended redline changes.